

**MINUTES OF A MEETING OF THE BIGGLESWADE JOINT COMMITTEE  
HELD ON WEDNESDAY 16<sup>TH</sup> OCTOBER 2013 – 9:30am AT PRIORY  
HOUSE, MONKS WALK, CHICKSANDS, SHEFFORD IN ROOM PH 15**

**Present:**

Cllr M Jones	Deputy Leader CBC
Mr S Caldbeck	Projects Officer CBC
Cllr Mrs J Lawrence	Cllr CBC
Cllr D Lawrence	Cllr CBC
Mr G Lawrence	Town Plan Steering Group
Mr R McGregor	BTC Town Clerk
Cllr I Bond	Cllr BTC
Mr M Thomas	Biggleswade Chamber of Trade
Cllr Mrs H Ramsay	Cllr BTC
Cllr Mrs M Russell	Cllr BTC
Mr J Gleave	Transport Team CBC
Mr D Leverington	ROW Team Leader CBC
Mr C Beckett	Countryside Manager CBC
Mr P Fraser	HOP&CE, CBC
Cllr W Smith	Cllr BTC
Cllr G Wilson	Cllr BTC
Miss M Beckwith	Minute Taker

**1. APOLOGIES FOR ABSENCE**

Cllr Tim Woodward

**2. MEMBERS INTRESTS**

None were declared

**3. MINUTES OF PREVIOUS MEETING**

Minutes were approved and signed.

**4. MATTERS ARISING**

Saxon Pool: Discussions on the feasibility of building a spa are still underway therefore there is no planning application.  
To be brought forward to next meeting of the BJC.

Hitchin Street: The Chairman updated members; route 95, 197, 200 and community buses exit Hitchin Street a total of 8 journeys per day. Issues were raised on breach of a possible weight limit in Hitchin Street. The Chairman agreed for bus route issues, such as the breach in weight limit on Hitchin Street, to be brought forward to next meeting of the BJC.

Sun Street Roundabout: Issues were raised on the difficulty of traffic exiting Sun Street.

The Chairman felt it would be better to wait and gauge how traffic continues to use the roundabout.

TROs Sun Street – Shortmead Street; The Chairman informed members that the request from Town Council for TROs would have to go before the next Traffic Management Meeting for a decision on implementation.

Acorn Centre -Town Council storage; The Chairman informed members that a solution had been reached on an alternative site for the Town Councils storage.

**5. ELECTION OF CO-OPTED MEMBERS TO THE JOINT COMMITTEE**

None

**6. CHAIRMAN'S ANNOUNCEMENTS AND COMMUNICATIONS**

Retail Park: CPO powers have been granted allowing the development of the retail park to progress.

Parking Strategy; the Chairman asked that on item 9 on the BJC agenda; members would refrain from getting into detailed discussion on the study results; that discussions on the detail should be reserved for the Workshop on the 23<sup>rd</sup> October 2013.

Business Breakfast: The Chairman was delighted with the level of interest for the business breakfast and would look to hold a further Business Breakfast in early 2014.

**7. PUBLIC OPEN SESSION**

None Present

**8. TRANSPORT INTERCHANGE**

James Gleave gave a verbal report of land ownership with Network Rail; ownership falls under 3 areas of Network Rail.

He revealed that discussions are underway, however Network Rail need 8 – 12 weeks to consult those involved; following this CBC would look to enter into an Asset Protection Agreement, this will allow surveys of the land to be undertaken.

A back up plan had been created by Amey which delivers a bus interchange, although there is an issue with buses having to reverse if this plan was to go ahead.

Network Rail and First Capital Connect have been supportive.

Chairman requested an update of this at the next meeting of the BJC.

**9. PARKING STRATEGY**

Members discussed the running order of the proposed agenda for the Parking Strategy Workshop on the 23<sup>rd</sup> October 2013.

The Chairman proposed to rework the agenda and forward the updated version to members.

**10. IVEL MEDICAL CENTRE**

The chairman is to attend a meeting with the NHS on the 17<sup>th</sup> October 2013. Notice has been given for all current tenants to vacate by December 2013 in order for work to begin early 2014.

The surgeries do not want a satellite surgery on Land East of Biggleswade. If the surgery does not go ahead the 106 monies the surgeries receive could be used to enhance the current services.

**11. LAND EAST FOOTPATHS AND BRIDLEWAY**

David Leverington gave a verbal update and raised issues around future management of green space.

Biggleswade Town Council requested clarification on the previous agreements for the handover of green space.

The Chairman requested that Biggleswade Town Council and Central Bedfordshire Council work together and that Cllr Mrs Wendy Smith provide an update for the next meeting of the BJC.

Back Meadows footpath repairs; subject to the Environment Agency permissions, it is likely that the low level surfacing repairs will go ahead this financial year.

**12. BIGGLESWADE GREEN WHEEL UPDATE**

Clive Beckitt gave a verbal update on the Green Wheel.

An archaeological survey has caused delays with tree planting at Jubilee Woods.

Various works have already begun on the implementation of the Green Wheel.

Members are to be provided with detailed plans of any current or future works.

**13. REPORT FROM BUSINESS BREAKFAST**

Peter Fraser gave a verbal report on outcomes of the Business Breakfast and asked for any feedback or key notes that members might like to feedback to the community.

The Chairman requested that members consider any feedback and bring it to the next meeting of the BJC.

Proposed dates for 2014, to commence at 10am, are as follows;

22<sup>nd</sup> January – Room PH13

23<sup>rd</sup> April – Room PH13

25<sup>th</sup> June – Room PH15

15<sup>th</sup> October – Room PH13

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**Chairman**

**29 January 2014**